CALLED TO ORDER:

The monthly meeting of the Stafford Regional Airport Authority was called to order December 9, 2008 at 8:30 a.m. by Vice-Chairman Vernon Torney in the Stafford Regional Airport Conference Room, 75 Aviation Way, Fredericksburg, Virginia 22406.

The Invocation:	Mr. Arnaiz conducted the Invocation, which was followed by the Pledge of Allegiance.
Roll Call:	Mr. Wallis conducted Roll Call.
Members Present:	Mr. Vern Torney, Mr. Desi Arnaiz, Mr. Mike Wood, Mr. Hank Scharpenberg, Mr. T. Campbell and Mr. Walt George
Members Absent:	Mr. John Garvin
Staff Present:	Mr. Marshall Eichfeld, Delta Airport Consultants; Mr. Jeff Tarkington and Mr. Steve Peterson, Talbert & Bright; Mr. Mark McGuire, Campbell & Paris; Mr. Ed Wallis, Airport Manager; Ms. Suzette Bandy, Executive Assistant
Public Present:	Mr. Duane Amman, AOPA; Mr. Jim Lawrence, Stafford County Sun; Mr. Bob Carter, EDA; Mr. Charles Kirkland; Mrs. Francis Cruize

Public Presentation: None

AOPA Presentation: Mr. Amman reported.

Meeting Minutes:

October 8, 2008: October 8th meeting minutes were reviewed. Mr. Wood made the motion to accept the minutes; Mr. Arnaiz seconded. Motion passed 5-0.
November 11, 2008: there was no meeting due to Veterans Day.

ENGINEER'S REPORT:

Campbell and Paris: Mr. McGuire reported.
Items discussed:
Runway 33 Obstructions
Lighting project

Mr. Arnaiz made the motion to issue the "Notice to Proceed" for the Security Lighting Project. Mr. Scharpenberg seconded. Motion passed 5-0.

Delta Airport Consultants: Mr. Eichfeld reported.
Items discussed:
Apron Expansion Phase II progress
Apron Expansion Phase II Winter Shut Down

Talbert & Bright: Mr. Tarkington reported.
Items discussed:
    Airport Layout Plan
    Terminal Building Site Design

CHAIRMAN'S REPORT: Mr. George reported.
Items discussed:
    VSC (To be discussed in close session.)
    Potential Based Corporate Tenants
    Property Tax
    Mr. George's meeting with County Supervisors (To be discussed in close
        session.)
    Scouting Campout (To be discussed in close session.)

TREASURER'S REPORT: Mr. George reported.
Items discussed:
    October and November Finances
    Drafting a letter to the 3 jurisdictions about Stafford Regional Airport's
        economic status

    Mr. Wood made the motion accept the Treasurer's Report. Mr. Scharpenberg
    seconded. Motion passed 6-0.

AIRPORT MANAGER'S REPORT: Mr. Wallis reported.
Items discussed
SRA   Security lighting grant
      Terminal repair
      Removal of the old terminal
      Wing, Wheels & Ducks
      Collings Foundation Event
      Austin Electric (parts)
      AWOS repair
      Notice to Airman:Runway 33 Glide slope, Windsock lighting, Airport Beacon
      Important dates to remember
      Repairing of Airport Vehicles
      Purchase of Golf Cart

FBO   Jet A, 100LL and DESC Fuel Sold
      Maintenance of the Jet and Avgas truck
      FBO personnel
      Hertz rental cars
      Gallons of fuel sold in the months of October and November
      Available T-hangars
      Based Aircrafts
      Aircraft Noise Complaints

Equipment status
Fuel Farm
Standard Equipment List
Winter Operational needs

OLD BUSINESS:
Items discussed:
Terminal removal: (Previously discussed.)
Terminal: Repair (Previously discussed.)
Strategic Planning Meeting
FPED Event
Obstruction of Runway 33
EDA Property

Updating Minimum Standards: Mr. Scharpenberg and Mr. Torney volunteered to review the minimum standards and report to the Authority of any changes that may be needed.

Mr. Carter will help the Stafford Regional Airport if needed.

NEW BUSINESS:
Items discussed
Legislative watch (The Board will consist of volunteers - Mr. Scharpenberg for Stafford, Mr. Arnaiz for Prince William, Mr. Wood for the City of Fredericksburg.)

CLOSED SESSION:
At 10:19 a.m., Mr. Wood made the motion to go into Closed Session under Code of Virginia 2.2-3711A.3., 2.2-3711A.7. Mr. Torney seconded. Motion passed 6-0.

RETURNING TO OPEN SESSION:
At 11:07 a.m., the Authority moved back into Open Session.

ADJOURNMENT: Meeting adjourned at 11:19 a.m.

NEXT MEETNG: Stafford Regional Airport Authority's next regular meeting will be held Tuesday, January 13, 2009 at 8:30 a.m. in the Conference Room at the Stafford Regional Airport.